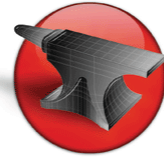


# Featured Project Managing Compliance Tasks and Corrective Actions with the EMSolution® Tracker – Holston Army Ammunition Plant



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## **Overview**

Holston Army Ammunition Plant located in Kingsport, TN, recently deployed a formal Environmental Management System (EMS) using EMSolution® in order to improve the management of environmental business processes, improve environmental performance and comply with Executive Order 13148 (now superseded by Executive Order 13423).

A key element in the Holston EMS is management of environmental compliance requirements, associated action items and the assignment and tracking of corrective and preventive actions. Specifically, Holston identified the need to develop a database tool used by plant managers and the environmental staff to track regulatory requirements, assign related tasks and track corrective and preventive actions associated with the facility internal audit program. With limited resources managing the compliance program, Holston recognized the need for centralized, simplified information tracking and management assurance of compliance events.

Holston implemented the **EMSolution® Tracker** to quickly and cost-effectively deploy a compliance and corrective/preventive action task tracking tool. The database module allows Holston Managers and Environmental Staff personnel to manage their applicable compliance requirements (Army, Federal, State and local permit requirements) in an interactive database. The Tracker allows an authorized user to:

- Create actionable tasks, assign tasks to users in the computer network and establish an e-mail reminder frequency for tasks
- Track task completion and follow up action items
- Run reports on the status of requirements, tasks and corrective/preventive actions
- Import audit findings and generate associated corrective/preventive actions

Reminders are sent automatically via the plant's e-mail system. Managers are notified when tasks are past due. A calendar view provides a simple snapshot of task status across the plant.

## **Results**

Implementing the EMSolution® Tracker has dramatically streamlined the task tracking, compliance assurance and corrective action management processes at Holston Army Ammunition Plant. With limited resources, managers at Holston can ensure that compliance requirements are met and corrective actions related to

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audit findings, incidents, best practices, etc. are identified and completed. According to Bob Winstead, Environmental Manager at Holston:

“The EMSolution® Tracker software is a key element in the continual improvement of Holston’s third-party certified ISO 14001 EMS. It allows environmental staff to ensure that audit findings are tracked and closed in accordance with our nonconformance procedures. It also aids us in tracking and trending of corrective and preventive actions for the identification of future improvements as well as objectives, target and action plans.”

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Contact The Solution Foundry at 770-517-1517 for more information regarding this project and how our products and services can help you.

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